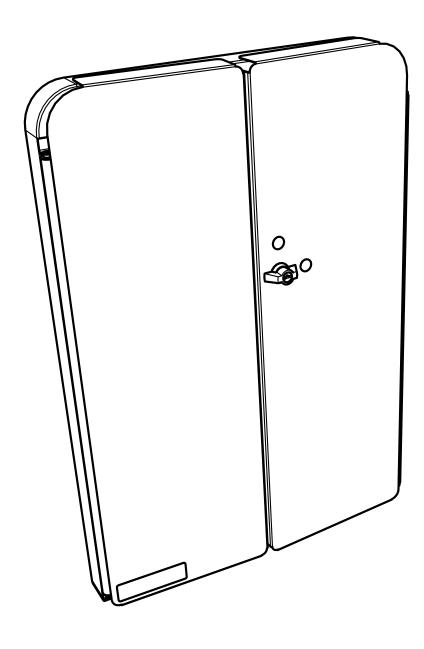
# Wall Mounted Phone Storage Cabinet



## **Assembly Guide**

Check out our other products online at **www.copernicused.com**For assistance, please contact us by telephone at **1-800-267-8494** or email at **info@copernicused.com**.
Have your packing slip ready for reference.









# **Customer Service & Warranty Information**

Dear Educator,

Thank you for purchasing the Wall Mounted Phone Storage Cabinet. We hope it meets your expectations and you and your students enjoy using it at your school.

Every day we see and hear stories of teachers going above and beyond to help students thrive. Thank you so much for all you do – you are awesome, and you make a difference.

Thank you for inspiring us.

If you have any questions, concerns or ideas on how we can improve please let us know by contacting our Customer Solutions Ninjas at 1-800-267-8494 or **info@copernicused.com**.

Happy teaching,

Kaylyn Belcourt, President kaylyn@copernicused.com



#### For missing parts and other issues regarding your product:

Please contact Customer Service, where we will be happy to help. Telephone: 1-800-267-8494, Monday - Friday 8:00am - 4:30 pm EST Email: info@copernicused.com



**Need Support?** 

Email Customer Service

# Check out some of our other great products!



www.copernicused.com



#### **Register your Product**

Registering your warranty ensures we have all the information we need to make any future warranty claims quick and easy. Please visit **www.copernicused.com/warranty** and complete the form within 10 business days from product assembly. By registering your product, you will be entered into a draw to win Copernicus product.

#### **Make a Warranty Claim**

We offer a Lifetime Warranty on almost everything we make. Please call **1-800-267-8494** or email **info@copernicused.com** to start your warranty claim. Proof of purchase will be required upon warranty claim (i.e. copy of invoice).

# Tips for Assembly

#### **Before You Begin:**

- Lay out and identify all of the included parts.
- The hardware has been packed according to step
- Read the assembly guide over once to familiarize yourself with them.

#### As You Assemble the Unit:

- Follow the steps in sequence.
- Before beginning each step, find the part(s) that you need for that step.
- The title of each step states what you will be doing. Review the text and the pictures as you build the unit.

#### **Watch for These Helpful Symbols:**



2-Person Task

For safety, please have someone help you when working on steps displaying this symbol.



The symbol denotes a step needing extra attention to ensure it is done correctly.



# Important Information! Warning!

Please read the warnings below for important safety information regarding your product. Failure to read these warnings or to follow the instructions below could result in personal injury or damage to your product that could void your warranty.



Small Parts

In its unassembled state, this product contains parts that can be hazardous to small children. This product should be assembled by an adult.



Adult Supervision

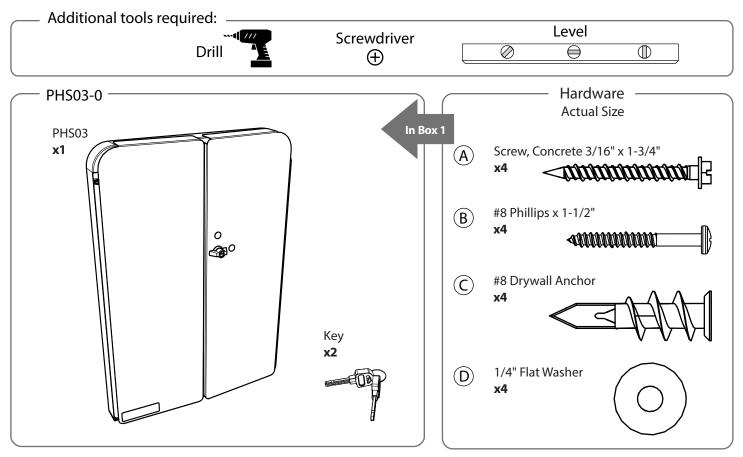
This product is to be used under the supervision of an adult.



Indoor Use Only This product is intended for indoor comercial use only. To reduce the risk of fire or electric shock, do not expose this product to rain or moisture. The internal components are not sealed from the environment.

## **Parts**

### Before beginning, you should have:





# Installation - Mounting hole location

You will need: (Not to Scale)

Drill

Level

Drill

Using the information below, drill the appropriate sized hole in the wall.

#### **Masonry Wall Installation**

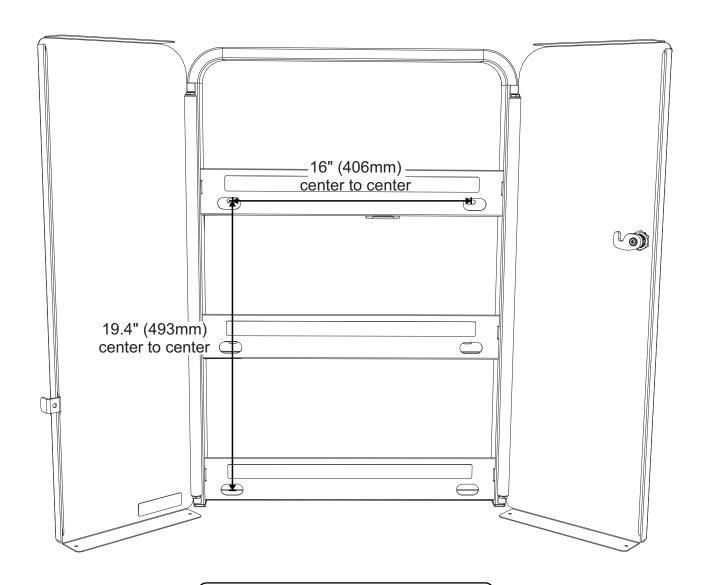
## **Wood Stud Wall Installation**

## **Drywall Installation**

Drill bit size: 5/32"

Drill bit size: 1/8"

Do **NOT** drill holes





The hole location can be measured and marked with a pencil and ruler, or one person can hold up the cabinet while the other marks the hole location with a pencil.

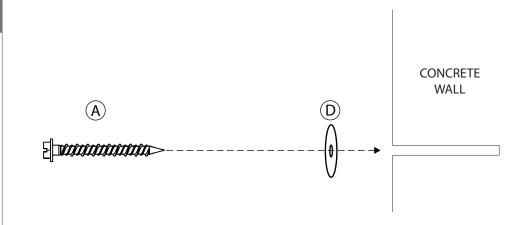






#### Using the supplied hardware, attach the unit to the wall.

# **Concrete Wall Hardware** Actual Size:

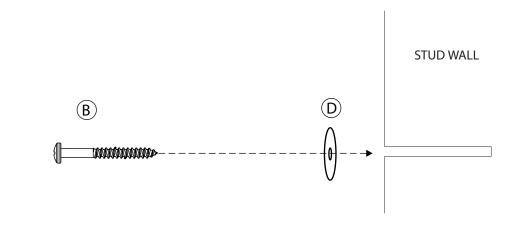


#### **Stud Wall Hardware**





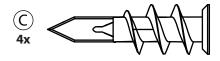




## **Drywall Hardware**

Actual Size:







- drywall anchor until it is flush with the wall.
- Using a screw driver, install the
  - **DRYWALL DRYWALL** (C)(B) (D) Do NOT pre-drill a hole for the drywall anchor

Hold unit in place and install

remaining hardware.

# Sign Out Card Printable

To ensure the phone is given back to the correct student, use this handy sign out card template! Print and cut out as many as you need.

Purchase 4"x7" resealable plastic bags, fill out the card with the required information and insert it into the bag with the student's phone.

Check out this link for bags that would work perfectly!

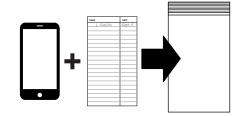


Write student's name and date on sign out card

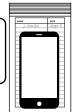
2 Put phone and sign out card into clear bag.

3 Store bag in assigned spot in Phone Storage unit.





You could skip the bag and only use
Sign Out card with the phone



STORAGE SPOT #:	
NAME	DATE

STORAGE SPOT #:		
NAME	DATE	